

~~SECRET~~

8 June '61
(Date)

Memorandum For: SSA/DDS Records Management Officer

Subject : Book Dispatches

25X1A8a

Reference : DDP/[] Memorandum, same subject, 10 April 1961

25X1A

The attached [] dated 3 Nov. '60 appears to be the responsibility of your office. Since no corresponding file has been established, it cannot properly be included in the CS file system. As an item in the chrono collections of the various addressees, this dispatch is scheduled for destruction when all book dispatches have been reviewed. However, it is not intended to interfere with the essential purpose of the dispatch. You are requested, therefore, either to authorize its destruction outright, in the event it has served its purpose, or authorize destruction and initiate action to preserve the contents and purpose of the dispatch in some more permanent form. This may be done either by republication as a [], or by establishment of an official subject file into which this item may be incorporated.

25X1A9a

Attachment:
Book Dispatch

[]
DD/P Records Management Officer

TO: RID/[] 2615 L Building

25X1A

1. [] is returned herewith. It
- ☐ a. has served its purpose and may be destroyed
 - ☐ b. will be republished
 - ☒ c. is returned for inclusion in an official subject file.
2. Comment (if b. or c. is marked)

25X1A9a

[]

SSA/DDS Records Management Officer
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